



GOVERNMENT OF GOA
Goa State Higher Education Council
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Dated: 16/09/2026

To,
The Director of Education
Directorate of Education
Government of Goa
Porvorim, Goa

Sub: Intimation of staff administrative changes for timely updation on the SamarthX e-Governance Portal

Sir/Madam,

The SamarthX e-Governance system, implemented across school education in Goa, maintains comprehensive records of teaching and non-teaching staff. Accordingly, their service details are required to be recorded accurately and kept up to date on the portal at all times.

In this regard, it is requested that whenever any administrative change concerning school staff takes place, including promotion, transfer, deputation, retirement, relieving, joining, or any other change in service status, the concerned order/communication may kindly be marked in copy to the Goa State e-Samarth Project Unit. This will enable the Project Unit to update the corresponding staff records on the Samarth portal promptly.

Maintaining updated staff information is essential, particularly since the e-Governance system is integrated with and supports data exchange with other important education platforms and dashboards, including UDISE+, VSK and RVSK. Timely updation will help maintain consistency of staff records across systems, avoid data discrepancies, and improve the overall efficiency of school administration and monitoring.

Your cooperation in ensuring timely and accurate maintenance of school staff data will greatly strengthen the effectiveness of the State's e-Governance system.

Yours faithfully,

Executive Director
(Goa State Higher Education Council)

Copy to:

1. Project Director, Goa State Samarth e-Governance Project Unit, GSHEC.
2. Office Copy.
3. Guard File.